



FAIZAN MUSHTAQ

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SUMMARY

Detail-oriented Laboratory Assistant with over 8 years of experience in laboratory operations, equipment maintenance, and research support across various scientific disciplines. Skilled in managing resources, ensuring safety compliance, and maintaining accurate documentation to facilitate effective experiments. Proven ability to enhance laboratory efficiency and support academic activities.

SKILLS

- Sample Preparation & Analysis
- Laboratory Equipment Operation
- Scientific Sample Preparation
- Laboratory Safety & Compliance
- Chemical Handling Procedures
- Chemical Handling & Storage
- Quality Control Practices
- Documentation & Record Keeping
- Laboratory Documentation
- Record Management
- Inventory & Stock Management
- Laboratory Operations & Management
- Problem Solving & Troubleshooting
- Team Collaboration
- Communication skills
- Laboratory safety commitment
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EXPERIENCE

LABORATORY ASSISTANT, 06/2018 - Current

Government Degree College Shopian, Shopian, J&K, India

- Provide laboratory support for academic and practical sessions across Botany, Horticulture, Food Technology, Biotechnology, Clinical Biochemistry, and Biochemistry departments.
- Assist faculty members and students in conducting laboratory experiments, demonstrations, and practical examinations.
- Managed laboratory inventory, ensuring accurate procurement, storage, and tracking of chemicals, glassware, reagents, and equipment.
- Maintain and calibrate laboratory instruments to ensure accurate and reliable performance.
- Implement laboratory safety procedures and ensure compliance with institutional guidelines.
- Prepare specimens, samples, reagents, and laboratory materials for practical classes and research activities.
- Maintained detailed laboratory records, stock registers, equipment logs, and usage reports to support operational efficiency.
- Coordinated laboratory scheduling across multiple departments, facilitating seamless academic operations.
- Contributed to the efficient functioning of six science laboratories serving hundreds of students annually.

EDUCATION

Postgraduate Degree

Master of Science: Environmental Science

LANGUAGES

Urdu:	C1	English:	C2
Advanced		Proficient	
Arabic:	A1		
Beginner			